

TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT

TO: Mayor and Town Council

FROM/PHONE: David Quigley, Planning and Zoning Manager/954 797-1075

PREPARED BY: Sandy Saikley, Office Supervisor

SUBJECT: Home Business Tax Receipt

AFFECTED DISTRICT: 3

ITEM REQUEST: Schedule for Council Meeting

TITLE OF AGENDA ITEM: Briggs Environmental Laboratory, 11361 Redberry Drive

REPORT IN BRIEF: Per Land Development Code 12-34 (N) Home occupations (Business Tax) are permitted for telephone and mail communication only and are subject to the regulations contained in the Town Code. In the AG, A-1, and R-1 districts, Town Council approval is required. On 10/14/08 a site inspection was done and the property was found in compliance with no outside storage or signs per Town code.

PREVIOUS ACTIONS: n/a

CONCURRENCES: n/a

FISCAL IMPACT: not applicable

Has request been budgeted? n/a

If yes, expected cost: \$

Account Name:

If no, amount needed: \$

What account will funds be appropriated from:

Additional Comments:

RECOMMENDATION(S): Staff finds this application complete and suitable for transmittal to Town Council.

Attachment(s): Business Tax Receipt application, Home Business Tax Receipt Affidavit, Letter of Intent.



DEVELOPMENT SERVICES DEPARTMENT
BUSINESS TAX RECEIPT DIVISION
6591 ORANGE DRIVE • DAVIE, FLORIDA 33314-3399
PHONE: 954.797.1112 • FAX: 954.797.1204 • WWW.DAVIE-FL.GOV

HOME BUSINESS TAX RECEIPT APPLICATION

APPLICANTS: COMPLETE BOTH SIDE OF APPLICATION

BUSINESS NAME: BRIGGS ENVIRONMENTAL LABORATORY, LLC

CORPORATION NAME: BRIGGS ENVIRONMENTAL LABORATORY, LLC

BUSINESS ADDRESS: 11361 REDBERRY DRIVE, DAVIE ZIP: 33330

BUSINESS MAILING: 11361 REDBERRY DRIVE, DAVIE ZIP: 33330

BUSINESS PHONE: (954) 236-4462 CELL: (954) 931-5677

DESCRIBE TYPE OF BUSINESS: ENVIRONMENTAL EDUCATION / TRAINING

BUSINESS IS: CORPORATION ☐ SOLE PROPRIETOR ☐ PARTNERSHIP ☐ LLC ☒

OWNER/OFFICER (S) HOME ADDRESS CITY/ZIP PHONE

1. STEPHANIE S. BRIGGS ~~11361~~ 11361 REDBERRY DR., DAVIE, 33330
(954) 236-4462

FEDERAL ID NUMBER 56-2044784 OR SOCIAL SECURITY SSB

I understand this is an application for a Business Tax Receipt in the Town of Davie. Until I have received the Business Tax Receipt, I will not conduct any business at this location. The Business Tax, upon receipt, is valid until September 30, 09 and must be renewed before each October 1st. SSB
Initial

This application for Business Tax Receipt allows mail and telephone use only, no signs or exterior storage, no on-site employees are permitted.

STEPHANIE S. BRIGGS, DIRECTOR
Print owner or officer's name and title

Stephanie S. Briggs
Signature of owner or officer

OFFICE USE ONLY:			
Date <u>9/18/08</u>	Category <u>13500</u>	Fee <u>134.01</u>	Exempt <input type="checkbox"/> per Sec 13-3
New <input checked="" type="checkbox"/>	Transfer <input type="checkbox"/>	Name <input type="checkbox"/>	Address <input type="checkbox"/>
Tax Number <u>0930297</u>		Control Number <u>20641</u>	Location ID Number <u>79056</u>
Folio <u>51-40-11-91-0288</u>		Zoning <u>AG</u>	
Council Approval Required <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Zoning Approval <u>CFR</u>	Date <u>28 Sept 08</u>
Town Council Date <input type="checkbox"/>		Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
		Tabled <input type="checkbox"/>	

HOME BUSINESS TAX RECEIPT APPLICATION

SECTION 12-34 (N)-DEFINITION:

Home Business Tax Receipt shall mean any use conducted entirely within a dwelling and carried on by persons residing in the dwelling unit, which is clearly incidental and secondary to the use of the dwelling for residential purposes and does not change the character thereof and in connection with which there is no display or stock in trade. The Home Business Tax Receipt shall involve phone and mail use only and shall not involve the use of any accessory building or yard space or activity outside of the main building not normally associated with residential use.

SECTION 13-23 - LOCATION OF BUSINESS TAX RECEIPT; ZONING REGULATION

(a) Each application for the Business Tax Receipt shall definitely state and set out the exact location at which business shall be operated. Before issuance of a Business Tax Receipt, verification of applicable zoning will be made. If the applicable zoning regulations do not permit the practice of such business, occupation or profession, the Business Tax Receipt will be denied. All Business Tax Receipts granted by council action by special exception, variance or by vested rights for nonconforming use, shall be so stated on the face of the license.

(b) Notwithstanding any provision to the contrary herein contained, certain businesses, professions or occupations may be conducted within a residentially zoned area (not to include R-1 or A-1, which require council approval) on a restricted basis for which a restricted Business Tax Receipt may be issued by the town. The owner of such business will secure a restricted Business Tax Receipt from the town subject to the provisions and limitations contained herein.

(c) Any person engaged in a personal profession or occupation which requires the use of his own personal residence may apply for a restricted Business Tax Receipt. Such application may list his home address as the place of business for the purpose of complying with the following conditions.

(1) No sign of any type may be posted or displayed on the premises which might serve to indicate that the premises are being used as a restricted home business use, except as required in accordance with all governmental bodies. No vehicles with any signs painted on them, which might serve to indicate that the premises are being used for restricted Business Tax Receipt use, shall be parked within the view of public right-of-way.

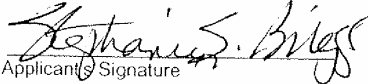
(2) The applicant shall not use the premises or any improvements thereon for the creation, storage, distribution, repair or sale of any of any merchandise or goods which would be visible from any location off the premises.

(3) No noise, odors, smoke or nuisance of any type shall arise from the conduct of the business here permitted or authorized.

(4) The applicant shall not cause or permit in connection with the business authorized herein any traffic that shall interfere or disrupt the flow for street use in the neighborhood.

(5) Any restricted Business Tax Receipt issued pursuant hereto may be revoked by the town council at any time upon notice and hearing for the violation of any provisions herein contained or for the violation of any ordinance of the town or law of the state pertaining to regulating or tax such business or for any other good and sufficient reason; provided, however, that this provision shall not effect the power of the court to revoke certain tax receipt where such revocation specifically provided for by ordinance. (Code 1964 8-6)

I understand the description of Home Business Tax Receipt as stated in Section 13-23, regarding Home Business Tax Receipt and the definition (12-34 N)


Applicant's Signature


Date

BRIGGS ENVIRONMENTAL LAB

11361 REDBERRY DRIVE • DAVIE, FL 33330 • (954) 931-5677 FAX: (954) 236-4462

September 18, 1996

Town of Davie
Development Services Department
Business Tax Receipt Division
6591 Orange Drive
Davie, FL 33314-3399

SUBJECT: Description of new home-based business

Dear Sir/Madame:

The primary purpose for my business is environmental education. I will be teaching a wetland delineation course to engineers, land surveyors, environmental consultants, foresters, biologists, soil scientists, college students, and municipal, state, and federal employees. The course will be held in a number of locations including, but not limited to the Fort Lauderdale area, the Orlando area, Las Vegas, Los Angeles, New Orleans, Boston, Virginia, and North Carolina. We will be meeting in meeting rooms of hotels or in the offices of those requesting corporate or municipal courses. My home will be used for phone and mail use only. I will have no employees, signs, business storage, or customers.

The course is based on the *Regulatory IV Interagency Wetlands Identification and Delineation Course* offered through the US Army Corps of Engineers ERCD Environmental Laboratory, which is the course used by the Corps to train their own regulatory field staff. It is based on the current Federal Wetland Delineation Manual and will provide the student with the background necessary to identify wetlands and determine their boundaries for purposes including permit application under Section 404 of the Clean Water Act or avoidance or minimization of wetland impacts.

The goal of the course is to train the participants to delineate wetlands according to the procedures recommended by the Corps of Engineers to expedite the consideration and acceptance by the Corps of wetland delineations performed by those having taken this course.

It will introduce participants to wetland plants, hydric soils, and wetland hydrology, as well as identification and delineation techniques that stress field indicators and

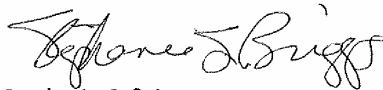
boundary determinations. There will be field exercises to compliment all classroom instruction.

On the last day of the course, participants will be given a written examination and will be awarded a *Certificate of Training*, in accordance with Corps requirements, upon successful completion of the course.

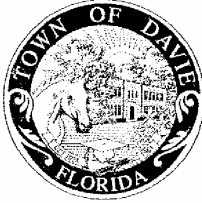
The Student Manual provided contains a copy of the Federal Wetland Delineation Manual with text boxes throughout showing where revisions to the manual have been made, an updated version of the Field Indicators of Hydric Soils of the United States, lists of wetland soils and plants used by delineators, Corps data sheets, and supplemental guidance for all phases of delineation.

If you have any questions or if you need additional information, please feel free to contact me at (954) 931-5677.

Sincerely,

A handwritten signature in black ink, reading "Stephanie S. Briggs". The signature is fluid and cursive, with the first name being the most prominent.

Stephanie S. Briggs
Executive Director



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HOME BUSINESS TAX RECEIPT AFFIDAVIT

Town of Davie, Planning & Zoning, & Business Tax Division,
6591 Orange Drive, Davie, FL 33314

I understand that this is an application for a home business tax receipt in the Town of Davie and I may not conduct any business at this location until I have received the tax receipt document. I further understand that this business tax receipt upon issuance, is valid until September 30, 09, and must be renewed before October 1st.

I understand that as long as I conduct business in the Town of Davie I must keep an active business tax receipt.

This application for home business tax receipt allows mail and telephone use only, no signs or storage, or on-site employees or clients are permitted.

All contractors must provide a copy of a lease at an alternate site for storage of equipment.

I Stephanie S. Briggs certify that, to the best of my knowledge, all of my statements are true, correct, complete and made in good faith.

Print Owner or Officer's Name and Title

Stephanie S. Briggs, Director

Signature of owner or officer:

Stephanie S. Briggs Date: 9/17/2008

The foregoing was acknowledged before me this 18 day of SEPTEMBER 2008
By, STEPHANIE BRIGGS Who is personally known to me or who has produced

DLB620-797-62-742-0 as identification and whom did/did not take an oath

NOTARY PUBLIC

Sandra Sankley

COMMISSION EXPIRES: _____

A FALSE STATEMENT ON ANY PART OF BUSINESS TAX RECEIPT MAYBE GROUND
FOR REVOKING SAID DOCUMENT OR SUSPENDING THE RECEIPT AFTER IT HAS BEEN
ISSUED.

✓

Residency verified